

Guidelines for International Students in Azerbaijan

2022

Introduction

This document is intended to provide general information and practical guide to international students who are granted with the **"Scholarship Programme for the citizens of the OIC and the NAM Member Countries"** by the Government of the Republic of Azerbaijan. This guideline draws a framework of the rights and obligations as a foreign student, and constitutes a basic source of the information that students can use. However, international students are highly encouraged to obtain more extensive information from respective bodies of admitted educational institutions and consider this guidance as a complementary source.

Student's rights and obligations

What are the rights of student in the context of scholarship coverage?

The agreement on an educational grant is to be signed between a grant awarded student and relevant university.

According to the signed agreement a student has a right to:

- be freed from tuition fees of the admitted educational institution;
- be explained with the education process and internal rules of the educational institution;
- be provided with visa, registration, transportation, medical expenses (insurance) and monthly allowance (for accommodation, meals, transportation, books, and utility costs) for a duration of no more than 10 months of each educational year, and in accordance with the terms of the agreement;
- be provided with the official documentation on study after successfully completing education program;
- ask for an extension of educational grant for a maximum period of 1 semester, in a case of experiencing unplanned emergency situation and etc.

* Please check the regulations of the respective educational institution in order to learn about additional rights

* Please check the detailed information about rights and freedoms of foreigners in the territory of the Republic of Azerbaijan at http://www.azerbaijans.com/content_1777_en.html

What are the obligations of student in the context of scholarship coverage?

According to the signed agreement a student has an obligation to:

- meet the required minimum average point (51) in order to get the educational grant any semester;
- bear the responsibility of paying 50 percentage of the education fee to the bank accounts of the educational institution, in a case of failing to meet above mentioned requirement;
- follow internal rules of the educational institution and the legislation of the Republic of Azerbaijan and etc.

* Please check the regulations of the respective educational institution in order to learn about additional obligations

Questions related with documentations

How can a student get a visa?

- A single entry visa for scientific and educational purposes for students awarded with a scholarship is to be issued at the Heydar Aliyev International Airport (Baku, Azerbaijan). A student is provided with relevant support letter in order to foster their travel to Azerbaijan smoothly. Implementation of the visa issuance at the international airports of the Republic of Azerbaijan and payment of visa fee is provided through the "ASAN Visa" system and "ASAN Payment" system respectively. The visa fee is 20 USD. The amount of visa fee is to be reimbursed to a student by respective educational institution.
- The citizens of some countries may also get an electronic visa via the "ASAN Visa" system (see list of eligible countries: https://evisa.gov.az/en/countries). The electronic visa is issued within 3 (three) working days and determines the duration of stay in the country up to 30 days. The visa fee for an electronic visa is 20 USD (excluding service fee). Despite of non-working days and holidays, urgent visa issuing opportunity within 3 hours through "ASAN Visa" system had been also created. In order to get detailed information, please visit www.evisa.gov.az
- The citizens of the CIS member countries are not required to obtain a visa for entering Azerbaijan.
- For the most current visa information, please visit https://mfa.gov.az/en/category/visa

What are the migration rules in Azerbaijan?

- The rights and obligations of foreigners and stateless persons on the territory of the Republic of Azerbaijan are defined by the Migration Code of the Republic of Azerbaijan. According to Article 76.3 of the Migration Code, foreigners and stateless persons on the territory of the Republic of Azerbaijan must adhere to the declared purposes of arrival in the country.
- Foreigners or stateless persons who stay temporarily in the Republic of Azerbaijan for more than 15 days should get registered upon place of stay. Temporary staying period of foreigners

and stateless persons, who enter the Republic of Azerbaijan upon visa, cannot be more than the staying period indicated on the visa.

- Since a foreign student resides temporarily on the territory of the Republic of Azerbaijan, he/she should get a relevant permit for it. Permit for temporary residence on the territory of the Republic of Azerbaijan is issued to foreigners and stateless persons by the State Migration Service of Azerbaijan Republic.
- Foreigners and stateless persons should apply to the State Migration Service of Azerbaijan Republic to obtain permit in this regard at least 30 days before the expiry of the temporary staying or temporary residence period.
- In case temporary residence permit is issued to foreigners and stateless persons, those persons are provided with a permission card for temporary residence in the territory of the Republic of Azerbaijan by the State Migration Service of the Republic of Azerbaijan.
- The respective bodies of the universities assist foreign students to get permit for temporary residence in the country.
- For the most current migration information for foreigners, please visit https://www.migration.gov.az/en/

Which documents should be submitted to the particular educational institution for registration?

- In order to register for university, a student should submit an application letter addressed to the rector of particular educational institution indicating the specialty, language of study;
- Diploma and transcripts from prior high school or university studies (translated to the required languages and notarized copies);
- International passport;
- Health certificate (reference confirming that the person is not carrier of a virus of any disease included AIDS, Hepatitis B and Hepatitis C);
- 6 photos (3*4 sized);
- Language Certificate (if available);
- Copies of other certificates and diplomas.

Note: If the candidates are admitted to the postgraduate programs their diplomas and transcripts must have an apostille or legalized by relevant public entities at the given countries.

Who will provide a student with flight details to/from Azerbaijan?

- To get more information about flight details to/from Azerbaijan a student should apply to the particular university;
- Travel costs include single entry and return ticket (economy class) to the Republic of Azerbaijan at the beginning and end of each academic year;
- The particular university should provide economy class ticket to/from the Republic of Azerbaijan for the student. In order to get a ticket, a student should apply to the relevant educational institution with copies of valid passport and issued visa to Azerbaijan;
- In the case of self-paid tickets, a student should apply to the particular university with boarding passes, copies of relevant pages of passport and electronic ticket to get reimbursement. Self-paid tickets should be in economy class and should include travel information from the sending country to the receiving country.

How to find accommodation?

- In order to get an accommodation a student should apply to the particular university;
- The universities provide granted students with particular dormitory at the student campus in the framework of their potential;
- The universities may assist students to find available rental houses;
- The cost of dormitory and housing rentals is included to the monthly scholarships.

How can a student open a bank account?

- A student should send his/her passport copy to the admission staff of the relevant educational institution to open a new bank account.

Other useful information

Transport system in Azerbaijan

There are various alternative transport systems in order to get around Azerbaijan. Road and railway network in Azerbaijan is highly diversified and connects all parts of Azerbaijan. While Baku is the largest, most populated and the capital city of Azerbaijan, besides being a location of most of the higher educational institutions, you can find different modes of transportation for travelling around.

- ***BakiKart***

In order to use Baku metro and buses you need to purchase BakiKart from metro stations or bus stops which permanent usable card costs 2 AZN. The price for the one use of transportation will cost 0.30 AZN, which can be considered as inexpensive mode of travel.

- ***Baku Metro***

Currently, the Baku metro system has 25 stations and 3 lines. For more information about the map and metro stations, click on the link below.
http://www.metro.gov.az/az/about/metropoliten

- ***Buses***

Buses are usually most convenient mode of travel around Baku. Bus schedules and routes are generally available at bus stops. If you want to travel within Baku you can use in city buses, which are provided by the BakuBus. Further information is available at https://www.bakubus.az/en
Although for travelling to the regions of Azerbaijan and cities of the neighboring countries including Russia, Georgia, Turkey and Iran you have to use all-inclusive, modern buses at the Baku International Bus Terminal. Further information about tickets and the terms of use is available at http://www.bbak.az/index.php?lng=e

- ***Taxi services***

Taxis can be considered relatively expensive way to get around Baku. There are a number of different taxi companies in Azerbaijan which can be booked over the telephone or through particular applications. See the list of taxi services at http://alo141.az/taxi/index?language=en

- ***Alo141 platform***

The 141 hotline of Baku Transport Agency is operating 7/24 for receiving, registration of all kinds of proposals and comments, information requests related to public transport and forwarding them to the relevant departments. For more information, please visit: http://alo141.az/en

- ***Railways***

High standard passenger trains are operating between regions of Azerbaijan and foreign countries. Further information about tickets and the terms of use is available at https://ady.az/en

Maps

Detailed map of Azerbaijan is available at https://gomap.az/maps/az/@/map
Also, you can use AzNav GPS navigation system. Please visit and download the mobile application from http://www.aznav.az/

Public holidays

There are several official public holidays in Azerbaijan. While some of them are considered as non-working days, transportation system, shopping centers, amusement places mainly have full working regimes during those days. A full list of the Azerbaijan's public holidays is available at https://en.president.az/azerbaijan/holidays

Emergency situations

In case of below mentioned emergency situations, please call 112 hotline:

- man-made disasters and natural disasters
- fires and conditions fraught with fire
- children, elderly or sick people locked indoors or in urgent need of help
- serious traffic accidents
- accidents in industrial facilities or construction sites or threats thereof
- need in rescue operations at water reservoirs
- exposure or loss of containers with radioactive, chemical and other hazardous materials, as well as firearms and explosives
- required aid in cases of other emergencies
- lack of access to 102 (police), 103 (ambulance) and 104 (gas service) hotlines

112 hotline may be reached from ground telephone lines in Baku, Sumgayit and Absheron District and through GSM or CDMA wireless telephone lines (Azercell, Bakcell, Nar Mobile), as well as pay telephones all over the country. 112 service is a toll free call. 112 hotline operates in 24/7 regime and maintains constant communication with all related services.

Safety

In general, crime levels are very low in Azerbaijan, and Baku is one of the safest capitals. However, it would be better to avoid actions that can cause any risk for your safety. You can report a crime at any local police station or by telephoning the police on 102.

Diplomatic missions

You can get the list of diplomatic mission in the Republic of Azerbaijan at https://mfa.gov.az/files/shares/Diplomatic%20List2021%20October.pdf

Telephone numbers

You can find the list of useful telephone numbers at http://gomap.az/Info/Numbers.aspx?lng=en

Weather

Azerbaijan has very rich climate resources, in general summer and spring have relatively hot, sunny weather while autumn and winter are relatively cold. Average temperature for September is estimated to change from 18° to 26°; rain and fog are also expected. Due to the high climatic and landscape diversity, the temperature and the weather conditions are extremely differ among regions within Azerbaijan. However, Baku has moderate climate as a result of tempering effect of the Caspian Sea. Please check the monthly weather forecast for Baku at https://www.accuweather.com/en/az/baku/27103/month/27103?monyr=9/01/2018