
SUNGKYUNKWAN
UNIVERSITY

2 0 2 4 F a l l

A d m i s s i o n
G u i d e f o r
F o r e i g n S t u d e n t s
(U n d e r g r a d u a t e)



성균관대학교
SUNGKYUNKWAN UNIVERSITY(SKKU)

626년의 기다림

성균관대학교는 당신을 기다립니다.



SUNGKYUNKWAN UNIVERSITY
2 0 2 4 F a l l
Admission Guide for
Foreign Students

- ※ Some parts of screening schedule could be changed depending on the circumstances of our university.
- ※ Please check the finalized screening procedure before make application at SKKU admission (<https://admission-global.skku.edu/eng>) homepage.
- ※ The Korean version of the Admission Guide will be the main reference for all information in case of any mistranslation in the English version.

2024 Fall

Admission Guide

SUNGKYUNKWAN UNIVERSITY

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Forms

1. Application (Sample)
2. List of Submitted Documents (Sample)
3. Letter of Consent
4. Confirmation Document

① Admission Schedule

Admission Schedule

Category	1 st Round	2 nd Round
Application (Online)	10:00, Feb. 26(Mon) ~ 17:00, Mar. 11(Mon), 2024	10:00, May. 20(Mon) ~ 17:00, May. 31(Fri), 2024
Document Submission (Postal only)	Feb. 26.(Mon) ~ 17:00, Mar. 15(Fri), 2024 Based on the arrival of documents to the Admissions office	May. 20(Mon) ~ 17:00, June. 03(Mon), 2024 Based on the arrival of documents to the Admissions office
Admission Announcement	May. 03(Fri), 2024	Jul. 26(Fri), 2024
Beginning of Fall-term	Sep. 02(Mon), 2024	

■ Precautions

- All the date and time mentioned on the Admission Guide is based on Korean Standard Time.
- Application submission is due on the last day of the application at 17:00, and **modification and edits are not available** once submitted.
- All documents should arrive within the deadline and applicants who fail to submit documents on time may be disadvantaged.
- **Modification or withdrawal of application after submission is impossible.**
- **Students admitted to the 1st round of 2024 Fall cannot reapply for the 2nd round.**

※Details at Page 9

Address of Document Submission

Address	Postal Code 03063 서울시 종로구 성균관로 25-2(명륜동 3가 53) 성균관대학교 600주년기념관 1층 입학처 Admissions Office, 600th Anniversary Hall, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea (03063)
Recipient	입학관리팀 학사과정 외국인특별전형 담당자 International Freshmen Admissions

※ Please write down the recipient as above,

If the recipient is written differently from the above, there is a possibility of wrong delivery and there may be a disadvantage.

② Admission Units

Admission Units

Humanities & Social Sciences Campus		
Category	Admission Unit	Department/Major
Affiliated College	Humanities	Confucian and Oriental Studies
		Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
	Social Sciences	Public Administration, Political Science and Diplomacy, Media and Communication, Sociology, Social Welfare, Psychology, Consumer Sciences, Child Psychology and Education
		Economics, Statistics
Department		Business Administration
		Film · Television and Multimedia
		Fashion Design
Natural Sciences Campus		
Category	Admission Unit	Department/Major
Affiliated College	Natural Sciences	Biological Sciences, Mathematics, Physics, Chemistry
		Food Science and Biotechnology, Bio-Mechatronic Engineering, Integrative Biotechnology
	Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil Architectural Engineering and Landscape Architecture, Systems Management Engineering, Nano Engineering
Department		Electronic and Electrical Engineering
		Software
		Sport Science

Admission Units

- Affiliated College : specific majors will be determined at the end of the freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year
 - Majors accredited by ABEEK : Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil Architectural Engineering and Landscape Architecture, Systems Management Engineering, Electronic and Electrical Engineering
 - If wishing to graduate with Accreditation Board for Engineering Education of Korea(ABEEK), must meet the graduation criteria for each department, including required courses(liberal arts, basic natural sciences, major)
 - Names of departments / majors are subject to change
-

Admission Quota & Application Track

Admission Quota	Optimal number determined by each admission unit
Application Track	<ul style="list-style-type: none"> ■ Korean Track : admission unit that requires Korean Proficiency ■ English Track : admission unit that requires English Proficiency

Guide for
Korean Track

Korean Track

〈 Korean Track A 〉 : Applicant must apply for two admission units

(The applicant may get admitted for 2nd choice, if the applicant fails in the 1st choice)

Admission unit for 1 st choice	<ul style="list-style-type: none"> ▪ Affiliated College–Social Sciences ▪ Business Administration ▪ Film, Television and Multimedia ▪ Fashion Design ▪ Sports Science
Admission unit for 2 nd choice	<ul style="list-style-type: none"> ▪ Affiliated College–Humanities ▪ Affiliated College–Natural Sciences ▪ Affiliated College–Engineering ▪ Electronic and Electrical Engineering

〈 Korean Track B 〉 : Applicant may apply for one admission unit only

Admission unit	<ul style="list-style-type: none"> ▪ Affiliated College–Humanities ▪ Affiliated College–Natural Sciences ▪ Affiliated College–Engineering ▪ Electronic and Electrical Engineering
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*** Important Notes for Korean Track Applicants ***

1) Affiliated College of Humanities, Social Sciences, Natural Sciences, Engineering

- Specific majors will be determined at the end of freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year.
- Submission of **TOPIK level 4 or above** is mandatory for promoting to 2nd grade and selecting the major at the end of the freshman year

Affiliated College	Department/Major that students can choose
Humanities	Confucian and Oriental Studies, Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
Social Sciences	Public Administration, Political Science and Diplomacy, Media and Communication (Journalism and Mass Communications), Sociology, Social Welfare, Psychology, Consumer Science, Child Psychology and Education, Economics, Statistics
Natural Sciences	Biological Sciences, Mathematics, Physics, Chemistry, Food Science and Biotechnology, Bio–Mechatronic Engineering, Integrative Biotechnology
Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil/Architectural Engineering and Landscape Architecture, Systems Management Engineering, Nano Engineering

- 2) Department recruitment: Submission of TOPIK level 4 or above is mandatory for major course registration for sophomore year.
- 3) Graduation Requirement (Korean Proficiency): Submission of TOPIK level 5 or above.
- 4) TOPIK IBT: Tests held from Nov. 18, 2023 are accepted.

Guide for English Track

English Track

< English Track > : Applicants may apply for one admission unit only

Admission Unit	■ Software
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※ ※ ※ Important Notes for Applicants of English Track ※ ※ ※

- Graduation Requirement
TOPIK is not required as the graduation requirement for the English Track applicants.

Multiple Majors

- Student can major in multiple majors (up to 3 majors in total)
- Departments not available for multiple majors (among admission unit accepting international students): Global Economics, Global Business Administration, Biomedical Engineering, School of Convergence (Global Convergence)
- Departments accepting limited number of students: Business Administration, Economics, Statistics, Software
- Departments accepting students after evaluation (among admission unit accepting international students):
Film·Television and Multimedia, Theater, Fashion Design, Architecture
(Please check the details every semester at SKKU homepage)

Interdisciplinary Program

- Program combined of more than 2 different majors; students may choose and complete the program for multiple majors (Interdisciplinary program also treated as Multiple major)

Interdisciplinary Program	Department	Contact	Office
Interdisciplinary Program of Korean Studies	Academy of East Asian Studies Department Office	02-760-0784	(Humanities and Social Sciences Campus) 600th Anniversary Hall 4F
Comparative Culture / Japanology / Glocal Culture Contents	College of Liberal Arts Interdisciplinary Department Office	02-760-1093	(Humanities and Social Sciences Campus) Toegye Hall of Humanities 7F
Humanistic Future Studies	Philosophy Department Office	02-760-0315	(Humanities and Social Sciences Campus) Toegye Hall of Humanities 6F
Interdisciplinary Linguistics	Russian Language and Literature Department Office	02-760-0641	(Humanities and Social Sciences Campus) Toegye Hall of Humanities 7F
Classics	Korean Literature in Classical Chinese Department Office	02-760-0334	(Humanities and Social Sciences Campus) Toegye Hall of Humanities 4F
International Trade and Policy	International Trade and Policy Department Office	02-760-0941	(Humanities and Social Sciences Campus) Dasan Hall of Economics 5F
Entrepreneurship & Innovation	Entrepreneurship & Innovation Interdisciplinary Department Office	02-760-0439	(Humanities and Social Sciences Campus) Business School Hall 3F
Public Interest and Law	Office of Public Interest and Legal Affairs	02-760-0192	(Humanities and Social Sciences Campus) Law School 2F
Interdisciplinary Program of Comprehensive Bioinformatics and Omics	Interdisciplinary Program of Comprehensive Bioinformatics and Omics Department Office	031-290-7860	(Natural Sciences Campus) Life Science and Tech 2F
Major of Energy Science	SKKU Institute for Convergence Department Office	031-299-4272	(Natural Sciences Campus) N Center 3F

※ Interdisciplinary Program of Korean Studies is for foreign students only

③ Admission Requirements

Category	Details
Nationality	<p>(At the time of application) Non-Korean students whose parents are both non-Koreans</p> <ul style="list-style-type: none"> ▪ Applicant and the applicant's parent(s) must not hold dual nationality including Korean nationality ▪ If an applicant or parent abandoned the Korean citizenship, the applicant and parents must meet both conditions ①, ② below and submit supporting documents: <ul style="list-style-type: none"> ① applicant and parents have acquired foreign nationalities before entering high school (submission of proof of obtaining foreign nationality with the date of both applicant and parents required) ② applicant and parents abandoned Korean nationalities by the time of application (submission of proof of denationalization (loss of nationality) with the date of both the applicant and parents required) <p>※ Documents of the applicant and parents certifying ①, ② must be submitted</p> <ul style="list-style-type: none"> ▪ Applicant who hold Korean nationality due to naturalization of parents cannot apply ▪ If submission of one of the parents' documents is not possible due to specific reasons (e.g. divorce, remarriage, death, etc.), certificates issued by the government proving such reasons should be submitted <p>※ e.g. Divorce certificate, One-parent family certificate, Death certificate, etc</p> <p>※ In case of a parent, who holds parental right or custody of one's child, remarrying Korean, the child will not be able to apply for Screening for Foreign Students</p> <ul style="list-style-type: none"> ▪ If at least one of the parents resides in Korea, submission of Certificate of Alien Registration(외국인등록사실증명) is mandatory (Certificate of Alien Registration must be issued under the name of both parents and the applicant respectively)
Academic	<p>Applicants who graduated from high school (or expected to graduate before Aug, 2024) or have high school graduate equivalency approved by an authorized organization</p> <p>※ Qualification examinations and programs such as GED, home schooling, cyber schooling or other high school equivalency certificates are not regarded as high school diploma</p>

Category	Details						
Linguistic Ability	<p>At least one of the language requirements must be fulfilled before the document submission deadline</p> <p>※ Language test scores must be valid at the time of submission</p>						
	<table border="1"> <thead> <tr> <th data-bbox="475 365 587 443">Track</th> <th data-bbox="587 365 1436 443">Linguistic Requirement</th> </tr> </thead> <tbody> <tr> <td data-bbox="475 443 587 672">Korean Track A</td> <td data-bbox="587 443 1436 672"> <p>[Select between ① or ②]</p> <p>① Test of Proficiency in Korean (TOPIK, TOPIK IBT) Report Submission</p> <p>② Sungkyunkwan Language School Korean language course transcript and completion certificate</p> </td> </tr> <tr> <td data-bbox="475 672 587 969">Korean Track B</td> <td data-bbox="587 672 1436 969"> <p>※ 2024 Fall 1st round applicant: from 81st TOPIK tests are accepted</p> <p>2024 Fall 2nd round applicant: from 82nd TOPIK tests are accepted</p> <p>※ Graduates (planned) who have completed all courses (high school 1st to 3rd grade, Grade 10~12) at high schools located in Korea are exempt from submitting a Korean proficiency test (TOPIK, TOPIK IBT) grade certificate</p> <p>※ TOPIK IBT: Tests held from Nov. 18, 2023 are accepted</p> </td> </tr> </tbody> </table>	Track	Linguistic Requirement	Korean Track A	<p>[Select between ① or ②]</p> <p>① Test of Proficiency in Korean (TOPIK, TOPIK IBT) Report Submission</p> <p>② Sungkyunkwan Language School Korean language course transcript and completion certificate</p>	Korean Track B	<p>※ 2024 Fall 1st round applicant: from 81st TOPIK tests are accepted</p> <p>2024 Fall 2nd round applicant: from 82nd TOPIK tests are accepted</p> <p>※ Graduates (planned) who have completed all courses (high school 1st to 3rd grade, Grade 10~12) at high schools located in Korea are exempt from submitting a Korean proficiency test (TOPIK, TOPIK IBT) grade certificate</p> <p>※ TOPIK IBT: Tests held from Nov. 18, 2023 are accepted</p>
	Track	Linguistic Requirement					
Korean Track A	<p>[Select between ① or ②]</p> <p>① Test of Proficiency in Korean (TOPIK, TOPIK IBT) Report Submission</p> <p>② Sungkyunkwan Language School Korean language course transcript and completion certificate</p>						
Korean Track B	<p>※ 2024 Fall 1st round applicant: from 81st TOPIK tests are accepted</p> <p>2024 Fall 2nd round applicant: from 82nd TOPIK tests are accepted</p> <p>※ Graduates (planned) who have completed all courses (high school 1st to 3rd grade, Grade 10~12) at high schools located in Korea are exempt from submitting a Korean proficiency test (TOPIK, TOPIK IBT) grade certificate</p> <p>※ TOPIK IBT: Tests held from Nov. 18, 2023 are accepted</p>						
English Track	<p>[Select between ① or ②]</p> <p>① Official English proficiency test(TOEFL iBT, IELTS, TEPS, TOEIC, etc.) score report submission:</p> <p>※ <u>Login information (ID,PW) to the website for result confirmation should be provided (written) on the score report</u></p> <p>② Students with nationality that use English as a mother tongue/official language can submit proof of Secondary (both Middle and High School) education completion within their home country (Apostille/Consular Certification required)</p> <p>※ Certificate of completion must specify 'all grades' completed in secondary and high school</p> <p>※ Submission of proof of completion clearly stating the period of attendance (the start/end date of the semester) and grade/semester</p> <p>※ If it is impossible to issue proof of completion due to school policy, etc., it can be replaced with a report card for all grades or an official school confirmation document stating the period of attendance (requires to fill in the school seal and date)</p> <p>※ If there isn't apostille or consular confirmation of Korean Embassy, it would be refused to examine</p>						

※ Unspecified details follow the interpretation of SKKU Admissions' Office

④ Required Documents

Documents (Mandatory)

Documents	Note
Application	<ul style="list-style-type: none"> ■ Print and submit after completing the online submission ■ Please submit Letter of consent with the autograph after completing the online submission
List of Submitted Documents	
Letter of Consent	
Copy of Passport (applicant, parents both)	<ul style="list-style-type: none"> ■ Copy of applicant's and parents' passport(Colored) ■ Replaceable documents Copy of alien registration card, Certificate of Nationality, Translated Notary of Domestic Issued ID card ■ If at least one of the parents resides in Korea, submission of Certificate of Alien Registration(외국인등록사실증명) is mandatory (Certificate of Alien Registration must be issued under the name of both parents and the applicant respectively)
Family Relationship Certificate	<ul style="list-style-type: none"> ■ For Chinese Applicants <ul style="list-style-type: none"> ① Family relationship Certificate ② If applicants can't issue certificate : Translated Notary of Hukoubu (In Hukoubu, householder must be one of the parents and include the family relationship. Hukoubu registered by grandparents as a householder is not accepted) ■ Applicants (Other nationality than Chinese) Certificate of birth: – Must include the nationality, personal information, and relationship between applicant and parents. ■ If it is not possible to prove the family relationship of at least one of the parents, it is mandatory to submit documents for reasoning and documents for parental rights and custody of the applicant (documents issued by government public institutions) ※ For example, divorce certificate (submission of Divorce Agreement for Chinese nationals), single parent certificate, death certificate, etc ※ In the case of a parent divorce, additional documents are required depending on whether the parent remarried or not <ul style="list-style-type: none"> ① Unmarried: Documents proving the parent is currently single ② Remarried: Documents proving the remarried partner is non-Korean
<p>※ Original document date: Documents issued within 3 months of the registration start date for each round</p>	

Documents (Mandatory)

Documents	Note
<p>Family Relationship Certificate ※ Original document date: Documents issued within 3 months of the registration start date for each round</p>	<ul style="list-style-type: none"> ■ Applicants abandoned Korean citizenship : (Submit all supporting documents below) <ul style="list-style-type: none"> ① applicant and parents abandoned Korean nationalities by the time of application (submission of proof of denationalization with the date of both the applicant and parents required) ② submission of proof of obtaining foreign nationality with the date of both applicant and parents required
<p>Language Proficiency Document (Kor / Eng)</p>	<ul style="list-style-type: none"> ■ Language test scores, documents that prove language proficiency according to track (refer to p.8 'Linguistic Ability')
<p>Graduation Certificate (Diploma) and Transcript of High School</p> <p>※ Original document date: Documents issued within 3 months of the registration start date for each round</p>	<p>1. Common to all applicants</p> <ul style="list-style-type: none"> ■ <u>Submission of perfect score for each subject or grading system explanation is mandatory</u> <ul style="list-style-type: none"> – Not submitting can result in rejection due to ineligibility ■ All documents must be written in English or Korean <ul style="list-style-type: none"> – For languages other than English or Korean, the applicant must submit notarized translation copy – The translation must be done and notarized by governmental agencies or national accredited agencies, not by an individual translator, the applicant him/herself or applicant's relatives. ■ The transcript should include grades for whole highschool year in semester basis <ul style="list-style-type: none"> – Document issue date must be specified – Can't be replaced by academic certificate or national college entrance exam transcript – In case of the applicant transferred school, submission of the transcript of the former school(s) is also necessary

Documents (Mandatory)

Documents	Note
<p data-bbox="477 857 845 927">Graduation Certificate (Diploma) and Transcript of High School</p> <p data-bbox="461 974 863 1115">※ Original document date: Documents issued within 3 months of the registration start date for each round</p>	<ul style="list-style-type: none"> <li data-bbox="879 277 1437 421">■ <u>After the acceptance, prospective graduate must renew the issuance date of graduation certificate and transcript to graduation date or after</u> <ul style="list-style-type: none"> <li data-bbox="890 434 1390 463">– Not submitting may result in rejection <li data-bbox="890 477 1358 620">– Consular confirmation or apostille confirmation is required (excluding documents issued by Korean high schools) <li data-bbox="890 633 1437 857">– If the applicant is a Korean high school graduate, submit the original school record book II (College entrance purposed version), graduation certificate, and transcript (consular confirmation is not required) <li data-bbox="879 909 1437 1052">■ For the applicants, who transferred high school, submission of the documents of former school(s) is also required (including the documents of current school) <p data-bbox="871 1104 1437 1133">2. Student who graduated from high school in China</p> <p data-bbox="871 1146 1406 1176">1) Graduate from high school in China (Regular)</p> <ul style="list-style-type: none"> <li data-bbox="871 1189 1437 1292">① Verification Report of China Secondary Education Qualification Certificate (学信网/中等教育学历验证报告) <li data-bbox="871 1305 1437 1375">② Original transcript: Translated Notary of Transcript and original document with Apostille certificate <p data-bbox="871 1397 1437 1467">2) Applicants expected to graduate from high school in China (Regular)</p> <ul style="list-style-type: none"> <li data-bbox="871 1480 1437 1624">① Original prospective graduation certificate: Specifying the expected graduation date (year, month, and day), a translate notarization, and an Apostille certificate are required <li data-bbox="871 1637 1437 1706">② Original transcript: Translated Notary of Transcript and original document with Apostille certificate

Documents (Mandatory)

Documents	Note
<p>Graduation Certificate (Diploma) and Transcript of High School</p> <p>※ Original document date: Documents issued within 3 months of the registration start date for each round</p>	<p>※ Successful applicants must submit the original document below after graduation</p> <p>① Verification Report of China Secondary Education Qualification Certificate (学信网/中等教育学历验证报告)</p> <p>② Original transcript: Translated Notary of Transcript and original document with Apostille certificate (newly issued after the graduation date)</p> <p>3) Graduate from high school in China (Others)</p> <p>① Original graduation certificate: Please refer to p.14, 'Secondary Vocational School & Other High School Diploma- Certified', and submit the graduation certificate that matches with the type of prospective graduated high school (translate notarization and Apostille certificate are necessary)</p> <p>② Original transcript: Translate notarization and Apostille certificate required</p> <p>3. Applicants who graduated (or are expected to graduate) from overseas high schools (excluding China) can choose between ① and ②</p> <p>① All documents proving academic background must be confirmed through Apostille (see Apostille Member Countries)</p> <p>※ Apostille certificate (e.g. document, seal, sticker) should be original (photocopied version is not acceptable)</p> <p>② Countries without the Apostille Agreement must obtain consular confirmation at the Korean Consulate/Embassy located in your high school countries.</p> <p>4. Applicant who graduate(or are expected to graduate) from high school in South Korea</p> <ul style="list-style-type: none"> ■ Original document of school record (college entrance purposed version) <p>※ If submission of 'College entrance purposed version' school record is unavailable, submission of general version of school record is also accepted</p> <ul style="list-style-type: none"> ■ Original High School Graduation (Prospective) Certificate ■ Original High School Transcript <p>※ Documents issued in Korea do not require the consular confirmation of Korean Embassy</p>

Documents

(Graduates from high school in China)

Documents	Note
<p>Regular Senior High School Academic Proficiency Test (Huikao) Results</p>	<ul style="list-style-type: none"> ■ China High School Academic Proficiency Test (Huikao) Results issued by 中国高等教育学息网(学信网) (English document) <ul style="list-style-type: none"> – Can be replaced by Gaokao(高考) report ■ Huikao Alternative document for High School Applicants Who Can't Issue (Choose between two options below) <ul style="list-style-type: none"> ① Confirmation of non-execution of Huikao issued by official institutions such as the provincial education office and the education bureau ② Huikao non-executive document issued by the school (required to fill out in English and sign the school seal, issue date must be required)
<p>Non-Regular Senior High School Additional documents</p>	<ul style="list-style-type: none"> ■ Secondary Vocational School (Regular Specialized Secondary Schools, Vocational High Schools, Adult Specialized Secondary Schools) <ul style="list-style-type: none"> – Choose between two options below <ul style="list-style-type: none"> ① Option 1 (Online Diploma) with Apostille certificate ② Option 2 (Offline Diploma) Provincial Education Confirmation with Apostille certificate and School Information confirmation * Fill out School Information Confirmation (a prescribed form of the Ministry of Justice): <ul style="list-style-type: none"> – School needs to fill out 'Academic Education' status (Confirmation of accredited institutions), School information(Contact of person in charge, website, etc.) – Please make 2 copies, submit one when applying, The other one has to be submitted to visa center after successful admission(by an applicant oneself). ■ Secondary Vocational Schools (Skilled Workers Schools) <ul style="list-style-type: none"> – Inquiry document(Online) of Ministry of Human Resources and Social security (https://www.mohrss.gov.cn) – Graduation certificate with Apostille certificate ■ Other High School Diploma-Certified (International Schools, etc.) <ul style="list-style-type: none"> – Graduation certificate with Apostille – Copy of School Corporate Certificate*(事业单位法人证书) or Establishment Certificate (民办学校办学许可证) (only 'Academic Education' is accepted)

Documents (Optional)

Documents	Note
Certificate for extracurricular activities (10 pages)	<ul style="list-style-type: none"> ■ Activities during high school <ul style="list-style-type: none"> – Awards / team activities from high school or other Institution, volunteering activities, license, portfolio etc. – In the case of group activities, the confirmation from the head of the organization must be submitted – Only Volunteering Certificates proving more than 30 hours of volunteering activity are accepted ※ Notarization is required when submitting copies of original documents, translation is required to Non Kor / Eng documents – <u>Non document files(USB, CD, etc.) are not allowed. (Submit documents in A4 size. Reduced, both-faced documents are not allowed. If the size is smaller than A4, please attach that document on A4 paper.)</u>
College entrance exam score or academic reference	<ul style="list-style-type: none"> ■ International Baccalaureate(IB), A-Level, AP, 高等学校招生考试(高考), 大学入試センター試験, SAT, ACT, Australian Tertiary Admission Rank(ATAR), National Certificate of Educational Achievement(NCEA), Sijil Pelajaran Malaysia(SPM), etc ※ Official test (such as SAT, IB) submission : Login information (ID, PW) of the website should be provided for verification of authenticity
Official language test score	<ul style="list-style-type: none"> ■ Official test scores of language <ul style="list-style-type: none"> – Submit official language test score acquired within 2 years before application starting date. (1st round Feb.26, 2024 / 2nd round May.20, 2024.) ※ TOEFL : Only submitted score will be accepted (My best scores are not recognized) ※ ID and PW should be written on the document for the verification of authenticity ※ It is impossible to submit the score announced after the application deadline
Certificate of Completion / Transcript of Korean course at language institute	<ul style="list-style-type: none"> ■ Additional points can be given to those who have completed outstanding grade in Korean Language Center, Sungkyun Language Institute. ■ Original Korean language course transcripts from institutions other than Sungkyun Language Institute <ul style="list-style-type: none"> – The report card must include attendance

Precautions

- All submitted documents **must be original**. In case of submitting photocopied documents, applicants must have the copies notarized or submitted with Apostille.
- Documents written in other languages(not in Kor/Eng) must be submitted along with translated notary.
- SKKU could request related documents to applicants when it is considered as necessary and applicants have to cooperate.
- All submitted items will not be returned for any reason.
- If the applicant who failed the 1st round reappplies for the 2nd round, all documents must be resubmitted

⑤ Application Fee

Application Fee

Screening	Fee	Note
Screening for foreign students	KRW 150,000	Application fee is not refundable after submission is completed

※After the application is completed, the application cannot be canceled and the admission fee will not be returned. However, in the event of a reason for return in accordance with the relevant laws of Korean government and regulations of our university, part or the full amount of the admission fee can be returned.

⑥ Evaluation Method

Evaluation Method

- 100% based on document screening : college scholastic ability(high school transcript, other performance etc.), language ability(Korean etc.)
- Interview process can be added if necessary
- If a Korean language track applicant fails to meet his/her Korean proficiency as a person who has passed the college scholastic ability test, he/she shall be selected as a **'Deferred Successful Candidate'**
- If a **'Deferred Successful Candidate'** re-applies to the same admission unit after acquiring TOPIK(Includes TOPIK IBT) level 4 or higher or completing grade 4 or higher of Sungkyun Language School within two years, he/she shall be selected as the final successful candidate

⑦ Enrollment

Enrollment

- After qualifier announcement, enroll procedure will be noticed on SKKU admission homepage
- Procedure : Wire transfer to the virtual bank account number on the tuition invoice

Payment and Dues

- Tuition: Enrollment for the first semester in 2024

Department / College	KRW
Humanities / Social Science / Business Administration	5,087,000
Global business Administration	7,808,000
Global Economics	7,004,000
Film, Television & Multimedia / Fashion Design / Theater	6,606,000
Natural Science, Sport Science	5,872,000
Engineering / Electronic & Electrical Engineering / Biomedical Engineering / Software	6,606,000

※Tuition is paid in KRW

⑧ International Student Scholarship

Admission Scholarships

- Separated application for Admission Scholarship is not required and applicant can check the nomination result and amount he/she will receive at the time of admission announcement
- 10–100% of Dues (including entrance fee) will be waived for remarkable freshmen

Scholarship for Excellent Korean Language Professionals

- Scholarship will be granted if the successful candidate meets the following Korean language proficiency(1st semester only)
 - TOPIK Level 6: 50% tuition waiver
 - Completion of Level 6 at Sungkyun Language Institute: 50% tuition waiver
 - Completion of Level 5 at Sungkyun Language Institute: 30% tuition waiver
- ※ Scholarship shall be provided even if the successful candidate meets the above requirements between the date of tuition payment and the beginning date of semester.

Merit-Based Scholarships

- Scholarship is granted for 2nd ~8th semester based on the rank of academic performance (average GPA)
- ※ The standard for scholarship payment(GPA, etc.) will be changed from the fall semester of 2024.

**Samsung
Global
Sungkyun
Scholarship for
Foreign
Students**

Category	Details
Nomination	<ul style="list-style-type: none"> ■ Nomination will be held among remarkable freshmen (Interview may be held if needed) ■ Nomination result will be notified individually to the nominee after 2nd quality announcement
Benefit	<p>A</p> <ul style="list-style-type: none"> ■ Full Dues for 4 academic years (8 semesters, including Entrance fee) 1. Student should meet one of the following ①, ② : <ul style="list-style-type: none"> ① Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve 3.7 GPA or above without any “F” grade (In case of 1st and 2nd semester: 3.5 GPA or above) ② Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve overall 3.7 GPA or above without any “F” grade ※ The rules follow the article 4 of Scholarship regulation ※ Disqualified if fail to meet the requirement twice <ul style="list-style-type: none"> – Fail to meet the requirement once: student will not be able to receive scholarship in the following semester – Fail to meet the requirement twice: student will be disqualified and will not be able to receive scholarship in the remaining semesters ■ Living expenses provided : KRW 570,000 per month (KRW 3,400,000 per semester) ■ Priority in assignment of dormitory and full dormitory fees provided if assigned ■ 1:1 monitoring program (alumni, professor or experts in the field of your choice) ■ Exclusive counseling program
	<p>B</p> <ul style="list-style-type: none"> ■ Full Dues for 4 academic years (8 semesters) Student should meet one of the following ①, ② : <ul style="list-style-type: none"> ① Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve 3.7 GPA or above without any “F” grade (In case of 1st and 2nd semester: 3.5 GPA or above) ② Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve overall 3.7 GPA or above without any “F” grade ※ The rules follow the article 4 of Scholarship regulation semesters ※ Disqualified if fail to meet the requirement twice <ul style="list-style-type: none"> – Fail to meet the requirement once: student will not be able to receive scholarship in the following semester – Fail to meet the requirement twice: student will be disqualified and will not be able to receive scholarship in the remaining semesters

- ※ 1. The details such as scholarship payment standard follow the SKKU scholarship regulations and may change every semester or academic year.
2. Scholarships cannot be duplicated. If a successful candidate is also eligible for another scholarship, only one scholarship with the largest amount will be provided.

⑨ Precautions

Precautions for Application

- In principle, applicant must submit application form online.
- Application is recognized by SKKU only when application number is assigned
 - Online registration : Application number will be assigned automatically after the application fee payment.
- After application form is submitted, required documents must be submitted to the Admissions Office by 17:00 the last day of the application period, If the required documents are not submitted until the deadline or there are missing documents, the applicant can be disqualified.
- **After paying the application fee, applicant can not cancel or modify the application.** Return of application fee is determined according to SKKU regulations.
- The judgment of the applicant's personal information is based on the application form, and the contents of the application form cannot be changed. Therefore, the applicant **must check the contents before finalizing the application (before the payment of the application fee).**
- Applicants are responsible for all the disadvantages caused by omission of information (i.e. missing phone number), lack of documents, etc.

Collection and use of personal information

- Personal information is collected under applicant's consent, and the information collected is not used for any other purpose other than undergraduate admissions and related services in accordance with our university regulations.
- SKKU outsources the online application to "JINHAK APPLY" and some personal information can be used and collected by "JINHAK APPLY" for application processing
- Collected Personal Information:

Alien registration number, passport number, name, application number, type of application, choice of recruited units, name of graduated high school / date of graduation, the applicant's addresses and phone numbers, e-mail address, emergency contacts, Fee / Tuition return account number, guardian's name, nationality, personal details, personal information such as ID and PW for verification of authenticity of official language proficiency test /IB/SAT report card, etc.

Others

- The applicant is responsible for all disadvantages caused by not checking the recruitment guidelines.
- SKKU will not disclose any of the evaluation criteria (grade, application eligibility, reasons for rejection, etc.).
- Authenticity of documents is determined by SKKU's Document Evaluation Committee for Screening.
- Foreign high school graduates are considered to have agreed to academic record disclosure and inquiry process, and must cooperate with the inquiry procedure conducted after the acceptance from the university.
- The admission is canceled even after admitted if applicant fails to graduate high school, or submitted documents contain include false information.
 - Applicant expected to graduate from high school should submit the **certificate of graduation** to the Admissions Office by due (will be informed via Admissions Guide for qualified students)
 - ※ Students graduated overseas should submit **Apostille or consular confirmation of Korean Embassy**
- Application closes at 17:00 on final day of each round.
(**Revision is not accepted after the deadline**)
- All documents must be arrived before the deadline, If the required documents are not submitted until the deadline or there are missing documents, the applicant can be disqualified.
- **Successful candidates in 1st round can not reapply for 2nd round**
- Applicant who significantly interfere with admission process can be legally liable.
- All details related to the admission should be confirmed directly by the applicant via SKKU Admissions homepage.
- After receipt of application fee, applicant can not withdraw the application and the fee will not be returned. However, there will be return of partial or whole application fee in cases abided by Korean 「Higher education act」 and 「Enforcement Ordinance of higher education act」
- All submitted documents **will not be returned for any reason**
- The date and time of the application guidelines and other guidance materials are based on Korean Standard Time.
- Details not specified in the admission guide is subject to our university' s criteria.
- The Korean version of the Admission Guide will be the main reference for all information on application and evaluation process in case of misinterpretation in the English and Chinese versions.

Acceptance and cancellation of admission

- If the successful candidate fails to graduate from high school, falsifies the submitted documents or provide false information on the application form, the admission can be rejected even after the enrollment.
- Any case of cheating is subjected to rejection of admission even after the enrollment.
- The applicant who violates the application eligibility is subjected to rejection of admission even after the enrollment.
- The cases of academic background found out to be different from the information on the submitted documents, or SKKU fails to inquiry into the applicant's academic background within 6 months after the enrollment are also subjected to rejection of admission even after the enrollment.
- Other irregularities, including those mentioned above, will be subject to denial of admission even after enrollment. Submitted documents and tuition will not be returned and refunded.

⑩ Contact

Admission Info

※ Admission for Bachelor's course is managed by Admissions office in Humanities and Social Sciences Campus, located in Seoul.

- Admissions Homepage
SungKyunKwan university www.skku.edu > Admission > Undergraduate
- Contact us
☎ +82-2-760-0176 ✉ fore@skku.edu
※ Available hours: Tuesday~Thursday 10:00~11:30, 13:30~ 17:00 (KST)
※ Contact via email is highly recommended
- Address
(우) 03063 서울시 종로구 성균관로 25-2(명륜동 3가 53) 성균관대학교
600주년기념관 1층 입학처 외국인 특별전형 담당자 앞
Admissions Office, 600th Anniversary Hall, 25-2, Sungkyunkwan-ro, Jongno-gu,
Seoul, Korea (03063) International Undergraduate Student Admissions

Living & Visa Info

- ※ Please contact Office of International Student Services (OISS)
- ☎ +82-2-760-0026~0027 ✉ oiss@skku.edu
- Location: 서울특별시 종로구 성균관로 25-2 성균관대학교 국제관 2층 90212호
90212, International hall, 25-9, Seonggyungwan-ro, Jongno-gu,
Seoul, Republic of Korea

Other Contact Information

- Sungkyun Language Institute
☎ +82-2-760-1341(Chinese) ☎ +82-2-760-1345(English)
- Graduate Admission for International Students
☎ +82-2-740-1729 ✉ intlgrad@skku.edu

[Reference] Apostille & Consular Confirmation

1. International school graduation certificate and transcript certificate
Applicant who graduated from overseas high schools have to submit the Apostille certificated documents or documents with consular confirmation of Korea embassy (Transcript and Graduation certificate) in document submission period.

- Apostille certification
Apostille certificate issued by the government institution located in the country of graduated high school should be submitted along with the original documents of graduation certificate and transcripts
- Consular Confirmation
Confirmation from the consul at Korean Embassy located in the country of graduated high school should be submitted along with the original documents of graduation certificate and transcripts

2. Apostille certification

- Apostille Member countries (11th, Jan 2024)

Region	Member Countries
Asia, Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Brunei, Samoa, Singapore, Australia (Australia), India, Indonesia, Japan, China (including Macau, Hong Kong), Cook Islands, Tajikistan, Tonga, Pakistan, Palau, Fiji, Philippines, Korea
Europe	Georgia, Greece, the Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, North Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, Cyprus/Cypriot, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Armenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, Britain, Austria, Uzbekistan, Ukraine, Italy, Czech Republic, Kazakhstan, Kosovo, Croatia, Kyrgyzstan, Turkiye, Portugal, Poland, France, Finland, Hungary
North America	United States (including Guam, Mauricia, Saipan, and Puerto Rico), Canada
Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Botswana, São Toméprincipe, Senegal, Seychelles, Eswatini, Cabo Verde, Brundi, Tunisia
Middle East	Morocco, Bahrain, Saudi Arabia, Oman, Israel

※ Please refer to the Hague Conference on Private International Law website for updated information (www.hcch.net)



서 식

1. Application (Sample)

2. List of Submitted Documents
(Sample)

3. Letter of Consent

4. Confirmation Document

성균관대학교 입학원서

2024학년도 후기 외국인(1차/2차) 특별전형

수험번호

입 학 구 분		외국인 신입학				사 진
지원학과	1 지 망					
	2 지 망					
지원 자 인 적 사 항	성 명	(한글)	(한문)			
		(영문)				
	국 적		성 별			
	여 권 번 호		외 국 인 등 록 번 호			
한국어 성적	() 어학원 () 급	한 국 비 자 정 보	종 류 () 만 기 일 (. . .)			
	TOPIK () 급 () 점	영 어 성 적 (TOEFL/IELTS/SAT)	() 점			
고 등 학 교 정 보	학 교 명					
	소 재 국 가					
	학 교 주 소					
	졸업(예정)일		홈 페이지			
	전 화 번 호		E - m a i l			
연 락 처	지 원 자	전화번호	휴대전화	E - m a i l		
		주 소				
	부	성 명	국 적	전 화 번 호		
		주 소				
	모	성 명	국 적	전 화 번 호		
		주 소				
본인은 귀 대학교에 입학하고자 소정의 서류를 갖추어 지원합니다.						
2024년 월 일						
성균관대학교 총장 귀하						

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

제출서류 목록표 List of Submitted Documents

2024학년도 후기 외국인(1차/2차) 특별전형 2024 Fall 1st/2nd Round Application

성명	
수험번호	
모집단위	
전형유형	외국인 신입학

1. 필수 제출서류(모든 지원자) Required Documents(Every Applicant)

번호 no.	서류명 Documents	제출여부 Submission (O, X)
1	입학원서 Application	
2	제출서류 목록표 List of Submitted Documents	
3	자기소개서 Self-Introduction	
4	학력조치 동의서 및 의뢰서 Letter of Consent	
5	지원자 여권 사본 Passport Copy of Applicant	
6	부모 여권 사본(또는 사국 발급 신분증 사본) Passport (or Domestic ID) Copy of Parents	
7	가족관계 증명서류 Family Relationship Certificate	
8	어학능력 시험 성적표 Language Proficiency Document (Korean / English)	원본서류 Original Documents
		한국어 온라인 평가 Online Korean Language Test
9	고등학교 졸업(예정)증명서 Highschool (Expectant) Graduation Certificate	원본서류 Original Documents
		영사확인 / 아포스티유 Consular Confirmation/Apostille
10	고등학교 성적증명서 Highschool Transcript	원본서류 Original Documents
		영사확인 / 아포스티유 Consular Confirmation/Apostille

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

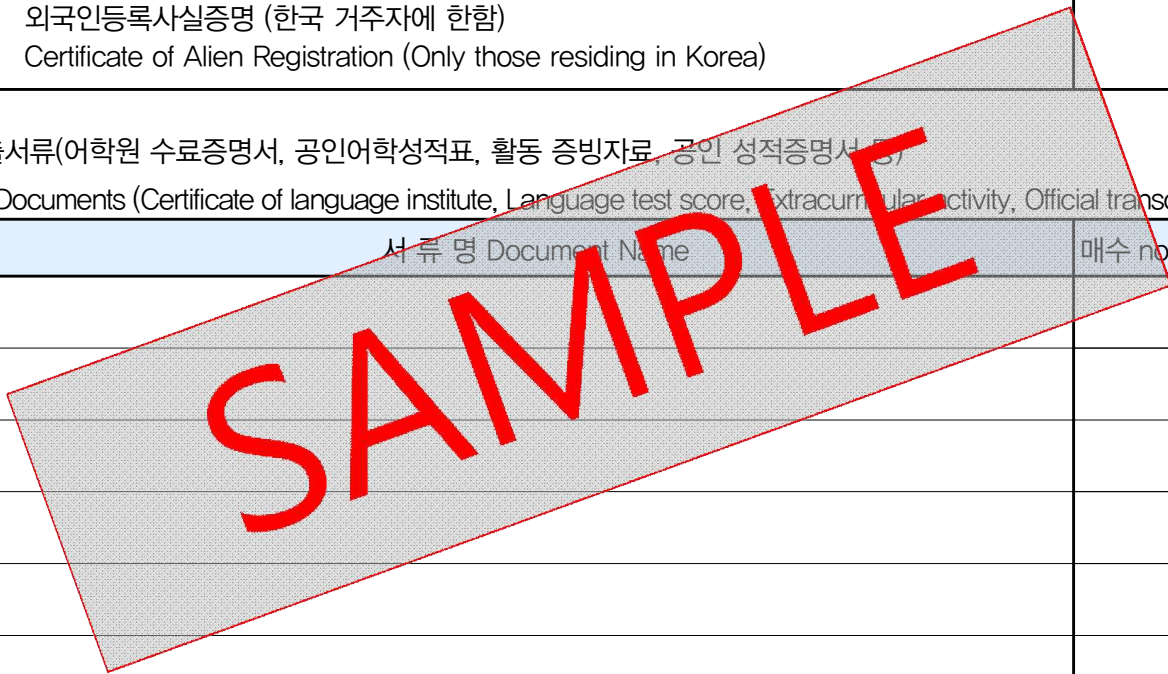
2. 필수 제출서류(해당 지원자) Required Documents(If Applicable)

번호 no.	서류명 Document Name		제출여부 Submission (O, X)
1	학력인증보고서(영문) Verification Report of China Secondary Education Qualification Certificate(Eng.)	고등교육학생정보망 발급 (学信网) Chinese academic network document	
2	후이카오 성적증명서 Huikao transcripts	고등교육학생정보망 발급 (学信网) Chinese academic network document	
		대체 서류 Alternative document	
3	중국 보통일반고 이외 졸업(예정)자 추가 제출 서류 (p.10 참조) Secondary Vocational School & Other High School Diploma- Certified(See p.10)		
4	외국인등록사실증명 (한국 거주자에 한함) Certificate of Alien Registration (Only those residing in Korea)		

3. 선택 제출서류(어학원 수료증명서, 공인어학성적표, 활동 증빙자료, 공인 성적증명서 등)

Optional Documents (Certificate of language institute, Language test score, Extracurricular activity, Official transcript, etc.)

번호 no.	서류명 Document Name	매수 no. of page
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		



※ 원본서류 제출 또는 번역공증본 제출 필수
 ※ All documents must be original document or notarized / translation copy

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]



LETTER OF CONSENT(학력조회동의서)

No.

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SUNGKYUNKWAN UNIVERSITY

Admissions Office

25-2, Sungkyunkwan-ro, jongno-gu, Seoul, KOREA (03063)

Tel: +82-2-760-1000

Fax: +82-2-760-1350

fore@skku.edu

<https://www.skku.edu>

To whom it may concern,

This letter is to confirm that I attended _____.

I have applied to **Sungkyunkwan University in Seoul, Korea for the 2024 academic year** and have agreed to allow **Sungkyunkwan University** to officially request my academic records from previously attended schools.

In this regard, I would like to request your full assistance when they contact you regarding verification of enrollment and transcripts.

Student Name	
Date of Birth	
School Name	
School Address	
School E-mail	
Date of Admission	
Date of Graduation	

Date : _____

Sincerely yours,

Signature : _____

학교 정보 확인서 学校信息确认书

유학생 인적사항 留学生 个人信息	성명 姓名		생년월일 出生日期	
	국적 国籍		여권번호 护照号码	
	진학 예정 대학 拟入学大学名称		전공명 专业名称	
	전화번호 联系电话		e-mail 电子邮箱	
학교정보 学校信息	졸업학교명 (졸업일) 毕业学校名称 (毕业日期)	(졸업일 毕业日期: 20 . . .)		
	학교유형 学校类型	보통중등전문학교 普通中专() 직업고등학교 职业高中() 성인중등전문학교 成人中专() 기타 其他()		
	교육과정 教育种类	고등학교 학력과정 高中阶段学历教育() 고등학교 비학력과정 高中阶段非学历教育() ※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证		
	소재지 学校地址			
	전화번호 学校电话			
	홈페이지 学校官网			
교직원 연락정보 教职工 联系信息	소속 및 직위 所属部门及职位			
	성명 姓名	(인 또는 서명) (盖章或签名)	전화번호 联系电话	
<p>본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다. 本人保证, 以上所填写的学校信息等内容均属实。本人理解, 以上信息如有虚假, 可能会受到韩国相关法律法规的处罚。特此确认。</p> <p style="text-align: right;">2024 . . .</p> <p style="text-align: right;">유학생 본인 留学生本人 (서명 签名)</p>				
<p>* 2부 작성 후 교육기관 및 재외공관에 각각 제출 本确认书需要一式两份。一份交拟入学大学, 一份交韩国驻外使领馆。</p>				