

KOICA-Ewha Master's Degree Program in Gender Equality

August 10, 2026 – December 20, 2027

52, Ewhayeodae-gil, Seodaemun-gu, Seoul, Republic of Korea



Korea International Cooperation Agency



Graduate School of International Studies

Ewha Womans University

****We strongly recommend that applicants carefully review and adhere to the instructions
provided in the Program Information.***

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★ IMPORTANT NOTICE from KOICA

The 2026 KOICA Master's Degree Program application process consists of two main rounds: **(1) KOICA Round** and **(2) Institute (University) Round**.

The first round involves the KOICA Selection, where applicants are recommended by their country's relevant government. The application process will take place at the KOICA country office, or in the case of countries without a KOICA country office, at an affiliated KOICA country office or the Korean Embassy. Detailed eligibility criteria and procedures can be found in **the KOICA Scholarship Program Application Guidelines** (hereinafter **KOICA Guidelines**).

The second round is the Institute (University) Round, which is the university selection process. Only those who pass the KOICA Round can apply to universities. The list of successful KOICA Round candidates will be forwarded to the universities that the applicants applied to. Each university will conduct its own selection process, including document review, local medical check-ups, and interviews (or/and exam), based on their specific admission requirements. Those who have been finally accepted at the university round are required to submit original documents to the KOICA country office/Korean Embassy.

This Program Information (hereinafter **PI**) serves as a guide for the second round, the **Institute (University) Round**.

Before you proceed with your application, we kindly request that you carefully review and comprehend the guidelines outlined in both the **KOICA Guidelines** and **Program Information(PI)**. It is essential to note that the responsibility for any inaccuracies in the information provided rests with the applicant. Additionally, please be mindful that each university may have unique selection procedures, document submission requirements, and deadlines. Therefore, we recommend you to pay close attention to these specific details during the application process.

Lastly, please note that the schedule may be subject to changes depending on KOICA/Institute circumstances. Any updates will be announced on the KOICA CIAT website (<https://www.koica.go.kr/sites/ciat/index.do>). Regularly check the website for the latest information. For any inquiries, please refer to Section **VIII.CONTACTS** and contact us accordingly.

① KOICA Round Conducted by KOICA country office (Korean Embassy)	
February 2026	Submission of Application (Via Email/ to KOICA country office or Korean Embassy)
	Document Screening (Submitted documents are non-returnable)
	On-site Interview
	First Round Result
② INSTITUTE(University) Round (Only for those who pass the First Round)	
March to June 2026	Submission of Application Package (Via University email/system) including an Official English Proficiency Test Score (TOEFL, IELTS, etc.)
	Document Screening (Submitted documents are non-returnable)
	Local Medical Check-up
	Interview
	Second Round Result
	Original Document Submission (to KOICA country office or Korean Embassy)

NOTE: Upon successfully passing the second round of the selection process, candidates who have also cleared the medical check-up in Korea will be ultimately confirmed as scholarship recipients. Detailed guidance regarding the post-second-round selection process will be provided exclusively to successful candidates.

I . PROGRAM OVERVIEW

■ **Program Title :** KOICA-Ewha Master's Degree Program in Gender Equality

■ **Duration Details**

- **Academic Duration :** September 1, 2026 ~ February 28, 2028 (18 months)

In accordance with the university regulations, the diploma will be issued in February 2028.

○ Pre-Course: (Online/Offline) : August 10, 2026 ~August 30, 2026 (Offline)

○ Regular-Course : (Offline) **September 1, 2026 ~ February 28, 2028 (18 months)**

- **Stay Duration: August 10, 2026 ~ December 23, 2027**

During the 17 months in Korea students are required to complete their thesis.

The schedule is subject to change in accordance with internal circumstance or KOICA's instruction.

■ **Degree: Master of International Studies**

** Please note that the course title and the degree title may differ. The degree will be conferred in accordance with the degree title indicated in the PI. (For KOICA certificates, the program title will be included.)*

■ **Objectives :**

- 1) To provide high quality education for women professionals in the government and public sector with theoretical and practical skills and knowledge to enhance gender equality and empowerment of women of their respective countries and thereby contribute to an equitable sustainable development.
- 2) To develop leadership and professional capacity of women in public sector so that they can play key roles in mainstreaming gender in national policies, strategies and programs of their countries.
- 3) To share Korea's development experience that can be applied for social economic development and gender equality in participants' countries.
- 4) To build a cooperative relationship between Korea and partner countries through the global network of female leaders.

■ **Training Institute: Graduate School of International Studies (GSIS), Ewha Womans University**

- Ewha Womans University: <https://ewha.ac.kr>

- GSIS Website: <http://gsis.ewha.ac.kr>

- Ewha-KOICA Instagram: https://www.instagram.com/ewha_koica/

■ **Number of Participants: 15**

■ **University Admission Qualification:**

Applicant must:

- 1) Be in good physical and mental health to complete the program
- 2) Meet the qualifications of KOICA scholarship program

- 3) Be female; only female officials can apply
- 4) (Advantage) Be a government employee with a minimum of 2 years of experience in the field of study
- 5) Hold a bachelor's degree or above, officially recognized by the partner country's government
- 6) Have sufficient command of both spoken and written English to take courses and write a thesis in English
- 7) Have not previously participated in any master's degree scholarship program provided by the Korean government
- 8) Not be a person who has previously withdrawn from KOICA's scholarship program
- 9) Meet the English proficiency score requirements set by the Ewha-GSIS

▣ **Language:** Have good command of spoken and written English to complete courses and write a master's thesis

▣ **Accommodations:** University dormitory room and facilities are provided. (2 persons per room)

- Address (English): 03760 I-House, 52 Ewhayeodae-Gil, Sedaemun-Gu, Seoul, Korea
- Address (Korean): 03760 서울특별시 서대문구 이화여대길 52 이화여자대학교 I-House
- Ewha Womans University has three types of dormitories: Hanwori Hall for undergraduate students, I-House for graduate students and professors, and E-House for exchange students and guests. They accommodate 4300 residents including foreign students and professors from 80 countries.
- I-House Dormitory will be arranged for KOICA Scholarship students. I-House dormitory consists of two 9-story buildings and each room is equipped with an air conditioner, bathroom, a small refrigerator, Internet, desks and chairs, book cases, wardrobes, and shoe shelves.
- Subsidiary facilities such as computer room, seminar rooms, reading rooms, prayer rooms, lounge, fitness room, laundry & ironing room, and kitchenettes provide a perfect convenience for residents.
- **All Master's students will be accommodated in shared rooms, with two students assigned to each room.**
- Ewha Graduate Student Dormitory Website: [이화여자대학교 기숙사\(영문\) \(ewha.ac.kr\)](http://ewha.ac.kr)

II. PROGRAM CONTENTS

1. ACADEMIC SCHEDULE

Term	Date	Contents/Remarks
Preparatory Session (Pre-Courses)	2026.08.10-2026.08.31.	Basic Research Methods, Korean Society and Culture, Basic Statistics, Korean Language, Gender Profile
	2026.08.	Ewha Orientation
	2026.08.	KOICA Orientation
Fall Semester (1st Semester)	2026.09.~	15 credits
Winter Semester (2nd Semester)	2027.01.05.~02.19.	7credits
Winter Break	2027.02.20.~2027.02.28.	
Spring Semester (3rd Semester)	2027.03.01.~06.22.	13 credits
Summer Break	2027.06.22.~2027.08.31.	
Fall Semester (4th Semester)	2027.09.01.~2027.12.20.	Thesis Semester 7 credits
Graduation and Departure	2027.12.21.	Graduation
	2027.12.23.	Departure

*THE ABOVE SCHEDULE IS SUBJECT TO CHANGE.

**A DETAILED PROGRAM SCHEDULE WILL BE PROVIDED UPON ARRIVAL.

***ARRIVAL IN KOREA & KOICA ORIENTATION (OFFLINE)/THE SCHEDULE ABOVE IS TENTATIVE.

2. CURRICULUM

1) CURRICULUM & CREDITS

1-1) PRE-COURSE

Item	Subject
Pre – requisite Course	Country Gender Profile
	Basic Research Methods
	Basic Statistics
	Korean Society and Culture
	Korean Language Class

1-2) REGULAR-COURSE

Classification		Courses				Credits
Functional Concentration		International Trade (IT)	International Business (IB)	Development Cooperation (DC)	International Relations (IR)	
1st Semester (16)	Required Courses	IS202 Quantitative Analysis (IT/IB) (3)	IS202 Quantitative Analysis (IT/IB) (3)	IS203 Research Methods and Fieldwork (DC/IR) (3)	IS203 Research Methods and Fieldwork (DC/IR) (3)	3
	Professional Training Courses	IS319 Academic Skills (3)				3
	Concentration Requirement	IS401 International Economics: Theory and Practice	IS404 International Business: Theory and Practice	IS410 Development Cooperation: Theory and Practice	IS408 International Relations: Theory and Practice	3
	Requirement for KOICA Program	IS506 Gender and Development (3)				3
	Concentration Electives	Please refer to the curriculum & timetable. Up to 3 credits				3
	TOTAL					15
2nd Semester (7)	IS604 Gender Equality Policy in Korea (3) IS624 Global Women Leadership (3) IS181 Practicum on Gender and Development (1)					7
	TOTAL					7
3rd Semester (13)	Professional Training Courses	IS300 Distinguished Global Lecture Series (1)				1
	Requirement for KOICA Program	IS621 Gender Mainstreaming in Development (3)				3
	Concentration Electives	Please refer to the curriculum & timetable Up to 9 credits (*DC majors must choose 2 electives from IT/IB/IR)				9
	TOTAL					13
4th Semester	Z0001 Thesis Research (3) IS623 Women and Human Rights(3)					7

(6)	IS301 Distinguished Global Lecture Series (1)	
	TOTAL	7
TOTAL: 42		

* The above curriculum is subject to change.

** The number in the parenthesis indicates the credit number.

2) GRADUATION REQUIREMENTS

- Must complete 42 credits
- GPA higher than 3.0 (higher than B)
- Submit a Master's Thesis

3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)

1) Field Trip

- Cultural Sites: DMZ, Palaces, National Museums in Seoul, etc.
- Women's Organizations : Sunflower Center, Korea Foundation for Women In Science, Engineering and Technology(WISET), etc.
- Memorial Site: 4.3 Peace Memorial Hall, Women and Human Rights Museum, etc.



2) Other Activities

- Welcoming Ceremony and Orientation, GSIS Open House, Workshops, Forums and Conferences, Korean Speech Contest, Thesis Presentation, networking with other Korean and International students, etc.



III. TRAINING INSTITUTE

1. GENERAL INFORMATION

1) About University:

A. Ewha Womans University

The promotion of gender equality and empowerment for women in Korea is deeply embedded in the education of women through the history of Ewha. Founded in 1886, Ewha is the oldest and largest women's university in Korea with an enrollment of 23,000 students in 15 colleges and 15 graduates schools. Ewha Womans University, as a cradle of the first modern educational institution for Korean women and as the first four-year university credited by the Ministry of Education in Korea has upheld the educational ideal of "realizing the human potential women." Ewha has served as a top-ranked higher education institute dedicated to advancing women's rights, gender equality, and women's leadership through education, training, research, and outreach with a vision of creating a gender-justice society.



B. Graduate School of International Studies

- Ewha Graduate School of International Studies was established in 1997 to train women to become global leaders in the fields of Development Cooperation, International Trade & Investment, International Business, and International Relations. Since then, Ewha GSIS has been recognized as the best graduate institute of international studies in Korea by the Ministry of Education and has received major government awards and grants.
- The Ewha GSIS student body is truly global and diverse, with students from Asia, Africa, America and Europe. Thus, students not only learn in the classroom about topics such as multiculturalism, but actually learn to "live" and "cooperate" within a multicultural environment. Due to the small class size of Ewha GSIS, and high faculty to student ratio, students form a close working relationship with the faculty and find opportunities to participate in the faculty's research projects.

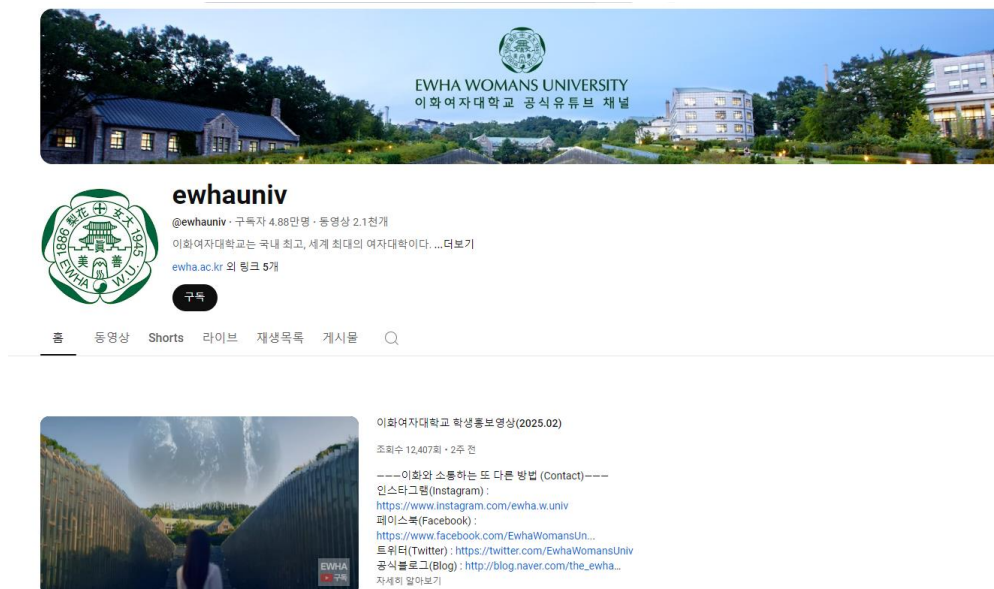
- Through the high standard of education and training excellence at Ewha GSIS, students develop acute analytical skills, become savvy negotiators, learn effective written as well as oral communication skills, develop the ability to work effectively in teams as well as an individual, and become effective decision-makers for the global arena. As a result of our unique educational platform, which is distinguishable from other related programs, our students are strategically positioned to become leading women professionals in their chosen international fields.

2) Homepage:

- EWHA WOMANS UNIVERSITY: <http://www.ewha.ac.kr/ewhaen/index.do>



- EWHA UNIV YouTube: <https://www.youtube.com/@ewhauniv>

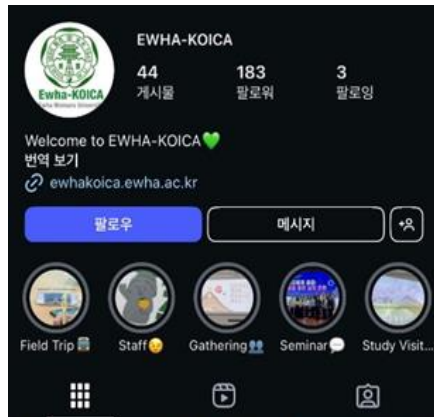


- EWHA GSIS(Graduate School of International Studies) : <https://gsis.ewha.ac.kr/>



- EWHA-KOICA Instagram:

https://www.instagram.com/ewha_koica/



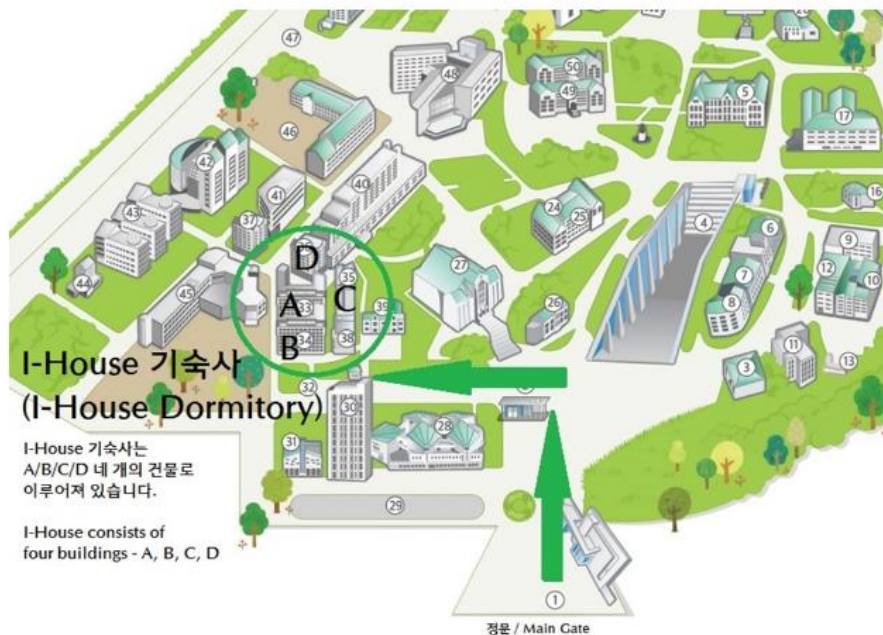
- EWHA GSIS(Graduate School of International Studies) Instagram:

https://www.instagram.com/ewha_gsis/



2. ACCOMMODATION

1) Dormitories at Ewha Womans University



I-House
Ewha Womans University

• Address: 03760 I-House, 52 Ewhayodae-Gil, Seodaemun-Gu, Seoul, Korea
• Tel: +82-2-3277-6002, Fax: +82-2-3277-6003 Email: ihouse@ewha.ac.kr

- Ewha Womans University has three types of dormitories:

- **Hanwori Hall:** For undergraduate students
- **I-House:** For exchange students and guests
- **E-House:** For undergraduate students

- Address (English): 03760 I-House, 52 Ewhayodae-Gil, Sedaemun-Gu, Seoul, Korea

- Address (Korean): 03760 서울특별시 서대문구 이화여대길 52 이화여자대학교 I-House

These dormitories accommodate a total of 4,300 residents, including foreign students and professors from 80 countries.

2) Dormitory Arrangement for KOICA Scholarship Students

- **I-House Dormitory** will be arranged for KOICA Scholarship students. I-House dormitory consists of two 9-story buildings and each room is equipped with an air conditioner, bathroom, a small refrigerator, Internet, desks and chairs, book cases, wardrobes, and shoe shelves.
- **Subsidiary facilities** such as computer room, seminar rooms, reading rooms, prayer rooms, lounge, fitness room, laundry & ironing room, and kitchenettes provide a perfect convenience for residents.
- **Ewha Graduate Student Dormitory Website:** <https://dmtry.ewha.ac.kr/dorm/index.do>



3. OTHER INFORMATION

1) The Central Library



The Central Library is acclaimed to be one of the most renowned libraries in Korea. The seven-story building has a capacity of 4,000 seats and 1.5 million books, 10,000 periodicals, 26,000 electronic journals, and 110,000 microfiche and a computerized catalogue system that can be accessed on-line:

<http://lib.ewha.ac.kr/>.

2) Ewha Campus Complex (ECC)



ECC is the largest multi-purpose educational underground campus in Korea. The building has various facilities for students such as classrooms, study-rooms, seminar rooms, multi-purpose exhibition hall, student service center, movie theater, concert hall, IT service center, copy center, cafeteria, fitness center, restaurants, bookstore, bank, convenient store, pharmacy, and many more.

3) Wifi on campus



Wifi is available on the whole campus free for enrolled students.

4) Cafeterias and Snack Bars

There are five different cafeterias on campus. They all serve different menus and the prices differ slightly from one another.



5) Computer Lab



Ewha has many computer labs available for students.

Laptop Rental is available for enrolled students.

I-HOUSE computer labs are open 24 hours a day.

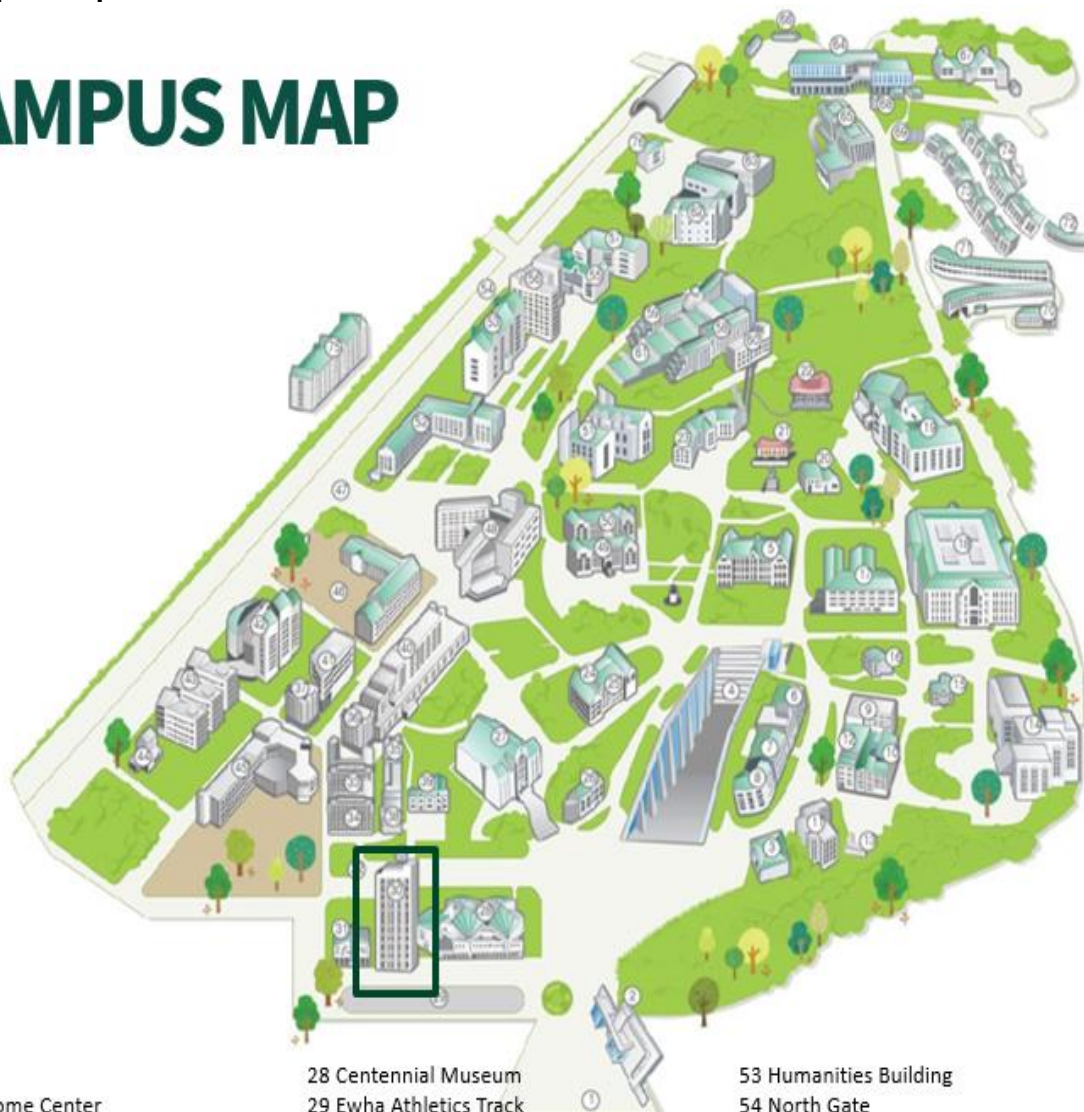
6) Sports Facilities

There are various sports facilities on campus, which students can use for free or at a low fee, including fitness rooms and a gym offering various classes.



7) Campus Map

CAMPUS MAP



- 1 Main Gate
- 2 Ewha Welcome Center
- 3 Admission Hall
- 4 Ewha Campus Complex (ECC)
- 5 Pfeiffer Hall (Main Hall)
- 6 Physical Education Building A (Thomas Hall)
- 7 Physical Education Building B (Gibson Hall)
- 8 Physical Education Building C
- 9 Art & Design Building A
- 10 Art & Design Building B
- 11 Art & Design Building C
- 12 Natural History Museum
- 13 Sculpture Studio
- 14 Music Building
- 15 Longview House
- 16 Yeonghak-gwan
- 17 Helen Hall (Nursing Science)
- 18 Ewha Centennial Library
- 19 Law Building
- 20 Wichita House (President's Residence)
- 21 Aryeong-dang (House Management House)
- 22 Ewha Archives
- 23 Jinseonmi-gwan
- 24 Case Hall (Graduate School Building)
- 25 Emerson Chapel
- 26 Clara Hall (Graduate School Building II)
- 27 Welch-Ryang Auditorium

- 28 Centennial Museum
- 29 Ewha Athletics Track

30 International Education Building

- 31 Ewha Womans University Church
- 32 West Gate
- 33 I-House A
- 34 I-House B
- 35 Ewha-Samsung International Hosue
- 36 IU-House D
- 37 I-House E
- 38 Ewha ALPS Children's Center
- 39 Ewha Kindergarten
- 40 Human Ecology Building (Morris Hall/ Alumnae Building)
- 41 Ewha-SK Telecom Center
- 42 Ewha-Samsung Education Culture Building
- 43 Ewha-Shinsegae Bulding (Business)
- 44 Upper Room
- 45 Ewha Elementary School
- 46 Ewha-Geumnan Junior High School
- 47 Back Gate
- 48 Student Union
- 49 Pharmaceutical Science Building A (Appenzeller Hall)
- 50 Pharmaceutical Science Building B
- 51 Ewha-POSCO Building (Social Sciences)
- 52 Hak-gwan

- 53 Humanities Building
- 54 North Gate
- 55 Education Building A
- 56 Education Building B
- 57 Ewha-Geumnan High School
- 58 Science Building A
- 59 Science Building B
- 60 Science Building C
- 61 Science Building Hyundai Motor
- 62 Asan Engineering Building
- 63 New Engineering Building
- 64 Industry-University Cooperation Building
- 65 Collaborative Research Building (Tentative Name)
- 66 Herb Garden, Green House
- 67 Ewha Hakdang (The Ewha Foundation)
- 68 North A-Hyeon Gate
- 69 Tennis Court
- 70 Community Welfare Center
- 71 Hanwoori House (Undergraduate Student Dormitory)
- 72 Ottogi Global House
- 73 E-House
- 74 ROTC Building
- 75 Hanisol Building
- 76 Ewha-Ottogi Daycare Center (Tentative Name)

8) Medical Facilities in City

Type	Medical Facility	Location	Business Hour	Phone Number
General	Ewha Mokdong Hospital	1071 Anyangcheon-ro, Yangcheon-gu, Seoul	Mon-Fri 08:00 ~ 17:30	02-2650-5890
	Ewha Health Service Center	2F, Alumnae Building, Ewhayodae-gil, Seodaemun-gu, Seoul	Mon-Fri 08:00 ~ 17:00	02-3277-3172
	Shinchon Severance Hospital	50-1 Yonsei-ro, Sinchon- dong, Seodaemun-gu, Seoul	Mon-Fri 08:30 ~ 17:30	02-2228-1004
Orthopedics	Seoul Allbarun Orthopedics Clinic	183 Sinchon-ro, Seodaemun-gu, Seoul	Mon-Fri 09:00 ~ 20:30	02-363-7575
Internal Medicine	Small Clinic In Front of School	1, Ewhayodae-gil, Seodaemun-gu, Seoul	Mon-Fri 09:00 ~ 19:00	02-313-3105
Otolaryngology	Sense Otolaryngology	221, Sungmun-gil, Mapo-gu, Seoul	Mon-Fri 09:00 ~ 19:00	02-706-5085
Dermatology	You&I Clinic	99, Sinchon-ro, Seodaemun-gu, Seoul,	Mon-Fri 10:00 ~ 20:30	02-364-6020
Dental	Seoul yebom Dental Clinic	183 Sinchon-ro, Seodaemun-gu, Seoul	Mon-Fri 09:30 ~ 18:00	02-6351-2828
Ophthalmology	Oseoeeye Eye Center	1306-1 Seocho-dong, Seocho District, Seoul	Mon-Fri 09:30 ~ 18:00	02-591-5350

9) 119 FIRE & EMERGENCY SERVICES

The 119 Emergency & SOS service is similar to the American 911 service. In case of fire or a medical emergency, call 119. The service will immediately send a fire truck or an ambulance to the required location.

IV. ACADEMIC REGULATIONS

1. Academic Regulation

Students are expected to attend all of the classes they have registered for each semester. Any student who, without a good reason, has failed to attend class for at least two-thirds of the total class hours shall not qualify to graduate.

(1) If a student is absent for any of the reasons below, the student must notify the appropriate department, faculty, and dean and get an approval in advance:

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance
- Academic planning, field-trips, on-location training, etc.
- Participation in seminars or conferences (including international ones) as approved by the Dean of the Graduate School
- Other events as approved by the Dean of the Graduate School

(2) In the event of student's illness or emergency situations, the student who will be absent for less than seven days (including holidays and weekend days) need to submit a written notification of such absence to the Dean of the Graduate School. For absences longer than seven days, students must submit a written diagnosis by a physician.

(3) Examinations and Evaluations

- Regular Exams and Make-up Exams

- Regular Exams : Mid-term (7th to 8th week of semester), Final (last two weeks of semester)
- Some classes will require a term paper.

- Qualifications to Sit for an Exam

- Any student who, without good reason, has failed to attend class for at least two-thirds of the total classes shall be prohibited from sitting for the exam. In the event of illness or emergency situations, students need to provide a written explanation of their absence.

- Scholastic Performance Evaluation Method

- Scholastic performance will be based on the instructor's rule. In general grades will be based on classroom performance (presentations, attendance) and test performance (mid-term and final exams).

2. Mandatory Dormitory Residence

** If a fellow stays in an outside accommodation due to personal reasons, KOICA funding will not be provided for the accommodation.*

- Students must reside in dormitory.
- Living off-campus is not allowed.

3. Compliance with Residency Rules

- **A student who violates residency regulations will be evicted from the dormitory and she must return to her country immediately.**

4. Graduation Requirements

- Students must maintain at a minimum a **B0 (3.0) grade point on average.**

Anything below this grade will not be acknowledged as a passing grade.

5. Participant Responsibilities

1) No Return to Home Country During the Semester

- In principle, students are not allowed to return to their home country during the semester.

2) Permission for Visiting Home Country During Break

- Students who wish to visit their home country during the break must obtain permission from the Program Director of Ewha Woman's University and KOICA.

3) Consequences of Early Return to Home Country

- If a student returns to her home country early, she will not be eligible for the Master's Degree and must follow Ewha Academic Regulations.

V . PRECAUTIONS

1. **Regulatory Compliance:** KOICA SP participants should observe KOICA CIAT Fellows' Guidebook and University internal rules and regulations, otherwise the participant would lose one's status as SP participants and a university student.
2. **Living Costs:** The monthly per diem is 1,200,000 Korean Won per month. Costs of living are provided per diem; that is, participants receive living costs per diem based on the actual date of stay. The cost of living does not increase with exchange rate fluctuations or inflation.
 - In case of early departure, living costs are received per diem based on the date of early departure, and NOT the anticipated departure date or program end date.
3. **Religious Meals & Personal Food Preferences:** During the scholarship program, religious meals and personal dietary preferences are the responsibility of the student after arrival in Korea. Any special arrangements will be at the student's own expense.
4. **Adherence to Entry/Departure Guidelines:** Any additional costs occurring due to the participant's failure to adhere to the entry/departure guidelines are the participant's own responsibility.
 - Example) If the participant is delayed in arriving at the airport and fails to board the flight, any additional costs occurring thereof (flight change fees, etc.) is to be paid by the participant.
5. **Vaccination Requirements:** Participants are to individually check with the training institute on whether vaccination is required and prepare accordingly; any disadvantages following are the participant's own responsibility.
 - Example) If the participant fails to provide a proof of a WHO-certified vaccination and cannot check into the university dormitory, the participant will be responsible to find accommodation for herself (accommodation fees are supported in the amount corresponding to the dormitory fees).
6. **Check-in to Dormitory:** In principle, dormitory check-in is required of all program participants.
7. **Possibility of Online Program:** In the event of a global or regional pandemic such as COVID-19, the program may be conducted online.

8. Dismissal of Participant Status

Participants will lose their status as SP participants if they commit any of the following acts or fall under any of the situations described below.

- ① Falsifying statements on any of their application documents or providing false information in their application documents
- ② Receiving serious disciplinary actions, such as suspension or expulsion from the university
- ③ Violating the Korean law
- ④ Temporarily leaving Korea more than once without permission
- ⑤ Involved in any political activities
- ⑥ Violation of the agreement with KOICA
- ⑦ Failure to follow the decisions made by KOICA regarding the program intentionally
- ⑧ Behaving disgracefully or involving in any activities that do not align with the purpose of the program

⑨ Withdrawal from the program before completion

⑩ Failing to leave Korea within the given time frame as stated in 4 of this guideline Leaving Korea

⑪ Changing visa types without prior approval

※ Accumulating two warnings from the university for other problematic behavior may result in the dismissal of participant status by KOICA and returning to her home country.

VI. HOW TO APPLY TO INSTITUTE(UNIVERSITY)

■ This page is intended as reference for applicants who have successfully advanced through the KOICA (Korean Embassy) Round conducted by KOICA country office (Korean Embassy).

■ Application Method

Admission Steps	Contents	Period
1	Application Package Submission (Via EWHA-KOICA office (ewhakoica@ewha.ac.kr)) including Official English Proficiency Test Scores (TOEFL, IELTS, etc.)	~2026. 2. 22
2	Document Screening	~2026.3.10
3	Local Medical Check-up	~2026.4.10
4	Interview Test of Univeristy(or/and Exam/Essay)	~2026.4.15
5	Second Round Result	~2026.4.20
6	Submission of Original University Documents (To KOICA country office/Korean Embassy)	2026. 5.
7	Admission Notification	2026. 7.

*The above schedule is subject to change.

■ Detailed Information

1) Step 1: University Documents Submission

- Applicants who have successfully advanced through the KOICA Round are requested to submit the **required** documents to the institute by uploading them through_ EWHA-KOICA office (ewhakoica@ewha.ac.kr)

2) Step 2: Document Screening

- Documents of the applicants who have been nominated by the KOICA country office or Korean Embassy (if KOICA country office is unavailable) will be screened and evaluated by the university. The university will assess the education and work experiences of the applicants based on their submitted documents. The university will also examine whether or not the nominated applicants have properly prepared the required documents.

3) Step 3: Local Medical Check-up

- Those who have successfully passed the Step 2: Document Screening **must** submit the medical examination result by the designated date.
- Further guidance will be given by the university.

4)Step 4: Interview (or/and Exam/Essay)

- Applicants who have successfully passed the Step 2: Document Screening will be invited to participate the interview, which will be conducted **by 2026.4.30**.
- Further guidance will be given by the university once the result of the Step 2: Document Screening has been announced.

5) Step 5: Submission of Original University Documents:

Applicants are required to prepare in advance for document authentication (which must be Apostilled/Consular Authenticated), and have them ready to be sent to the university as soon as the result of the 2nd round(Step 4:

Interview) has been announced. Those who have been finally accepted at the university round are required to submit original documents to the KOICA country office/Korean Embassy. KOICA country office/Korean Embassy will send original documents to the University. If there are issues with the original documents, the final candidates may be placed on hold or disqualified. Please ensure that the submitted documents are accurate and complete. And please check accurately with university staffs before submit to KOICA country office/Korean Embassy.

- Recipient : 52, Ewhayeodae-gil, Seodaemun-gu, Seoul, Republic of Korea
- Submitting Entity : **KOICA country office/Korean Embassy**
- Submitting Deadline : ~ 2026.06.10.

※ Bear in mind that if the documents are not properly authenticated OR if there are any missing documents, you may have to supplement them again through express mail at your own expense. And also domestic Postage costs are not covered (Home to KOICA country office/Korean Embassy). KOICA country office and Korean Embassy will send a original documents to university.

6) Admission Notification

- Admission result will be notified to the regional KOICA country office or Korean embassy. Registration instructions, course registration, and information on other necessary steps will be provided individually to the successful applicants.

▣ Required Documents

★ All documents should be emailed directly to the EWHA-KOICA office
(ewhakoica@ewha.ac.kr) as electronic files in MS Word format

1. Completed Application Form for EWHA GSIS [Form 1]
2. Statement of Purpose (SOP) [Form 2]
3. Essay on “Gender equality and women’s leadership” [Form 3]
4. Two Letters of Recommendation [Form 4]

*One recommendation letter must be from the applicants’ government/public institution

5. Certificate of Current Employment
6. Official English Proficiency Test Scores (TOEFL, IELTS, etc.)
6. A Copy of Passport (Scanned in a PDF file)
7. Two Passport-sized Photos (Scanned in a PDF file)
8. Photocopied Bachelor’s Degree and Official Transcripts (translated in English)

- **GPA or Total Score:** The document should include an accumulated GPA or total score.

- **Transcripts from All Colleges:** Applicants who have attended more than one college must submit official transcripts from all the colleges or university-level educational institutions they attended.

- **Conversion of Total Score:** If the transcript does not include a GPA, the total score should be converted to a percentage (out of 100%) and officially stated.

. ⚠ Important: Please Zip all files and name the folder as: **‘2026_Last name_First name’**

※ All forms and supporting documents should be original (i.e. directly from the institution) and typed in English. Documents in any other language should be accompanied by a notarized

English translation. If original copies are unavailable, the institution must authorize copies before they are submitted.

※ If any of the submitted materials contain false information, admission will be revoked.

※ Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.

※ Applicants should take full responsibility for any disadvantages due to mistakes or omissions in the application

▣ Important Notice

[Choosing a Major]

In the application form, applicants are required to choose one major from the following 4 options: (1) Development Cooperation (2) International Relations (3) International Business and (4) International Trade and Investment

- Please note that 'gender equality' is not a major. It is the title of the overall program. Thus, applicants need to choose from one of the four majors listed above.
- Select a major that aligns with your academic and professional background and future career goals. Be sure to thoroughly review the content and curriculum of each major. Details can be found at <https://gsis.ewha.ac.kr/gsis/academics/programs01-01.do>
- Once a major chosen, it cannot be changed.
- The interview will assess your knowledge and plans for studying the chosen major.

VII. CONTACTS

1. CONTACT INFORMATION

1) Graduate School of International Studies, Ewha Womans University

- Program Manager : Ms. Gayoung Lee
- Address: #1101 Int'l Education Bldg., Ewha Womans University, Ewhayeodae-gil 52, Seodaemun-gu, Seoul, 03760, Republic of Korea
- Tel: +82-2-3277-3655
- Fax: +82-2-365-0942
- E-mail: ewhakoica@ewha.ac.kr
- Homepage: <http://ewhakoica.ewha.ac.kr>

2) General requests regarding application process

- E-mail : koica.sp@koworks.org
- Homepage : <http://www.koica.go.kr/sites/ciat/index.do>

*The schedule in PI (Program Information) **may change** according to the KOICA and University's schedule.