

FORM A - Request for Change of Status from Commuter 90+ to Away from Home DSU Call a.y. 2026/2027

The undersigned

Surname	_____
Name	_____
Person code	_____

DECLARES

- to reside in a Municipality from which it takes more than 90 minutes to reach the study site;
- to study at the _____ Campus;
- to have taken a paid accommodation¹ for an accommodation/ structure located in the Municipality of _____.

REQUESTS

the status change from **commuter 90+** student to **away from home** student.

Therefore, the undersigned attaches the documents in PDF format related to the following category:
(select the CATEGORY)

 - CATEGORY 1 - Lease agreement between private parties

 - CATEGORY 2 - Takeover in a lease agreement between private parties

 - CATEGORY 3 - Agreement signed with dormitories, residences, lodgings or similar structures not managed by Politecnico di Milano

 - CATEGORY 4 - Lease agreement abroad to take part in a mobility program

CHECKLIST

The following checklist is designed to help and guide applicants in identifying the required documents. Use it to ensure that you attach everything.

Check only the boxes that correspond to your **category** and **option**.

¹ For university dormitories and residences, the contract can be a service agreement or hospitality agreement.

CATEGORY 1 - Lease agreement between private parties

With reference to the LEASE AGREEMENT, I attach

- copy of the lease agreement headed to my name²

With reference to the receipt of REGISTRATION³ issued by Agenzia delle Entrate, I attach

If the lease agreement has just been signed

- if it is registered through “cedolare secca”: copy of the receipt of registration issued by Agenzia delle Entrate.

or

- if it is not registered through “cedolare secca”: copy of the receipt of the original registration

or

- the lease agreement is currently being registered: I will send its receipt by the end of October

If it is a multiple-year lease agreement and at least one year has already passed

if it is registered through cedolare secca:

- copy of the receipt of original registration issued by Agenzia delle Entrate

or

if it is not registered through “cedolare secca”:

- copy of the receipt of original registration issued by Agenzia delle Entrate **and**
 copy of the receipt of payment of the “annualità successiva”, which must be valid for the year which DSU benefits are requested for.

If the lease agreement has been extended

- copy of the receipt of original registration issued by Agenzia delle Entrate **and**
 copy of the receipt of the extension request

CATEGORY 2 – Takeover in a lease agreement between private parties

With reference to the takeover in a lease agreement, I attach ALL the following documents:

- copy of the original lease agreement;
 copy of its receipt of registration;
 copy of the takeover agreement;
 copy of its receipt of registration.

In case of takeover of another/other takeovers, I also attach

- the statement signed by the landlord which attests any intermediate takeovers referred to the person who leaves.

²The applicant does not have to be the sole tenant; there may be more than one tenant. If a parent is listed in the lease agreement, they must be listed solely as a guarantor.

³ We remind you that it is necessary to attach the copy of the registration receipt and not the F24 form nor the registration request.

CATEGORY 3 - Agreement signed with dormitories, residences, lodgings or similar structures not managed by Politecnico di Milano

- I attach a copy of the agreement signed with the structure
- I attach suitable documents as proof of payment of at least the first fee or rent.

CATEGORY 4 - Lease agreement abroad to take part in a mobility program (art. 14.5)

(if the mobility program covers the entire academic year)

- I attach a copy of the lease agreement abroad (in English)
- I attach a suitable receipt as proof of payment of at least one month's rent.

or

(if the mobility program covers only the first semester of the academic year)

- I attach a copy of the lease agreement abroad (in English) which covers only the period from _____ to _____, as during the remaining months I will no longer be abroad and I will send you the lease agreement and its registration, according to Art. 14.1 and following of the Call.
- I attach a suitable receipt as proof of payment of at least one month's rent.

or

(if the mobility program covers only the second semester of the academic year)

- I attach a copy of the lease agreement which covers only the period from _____ to _____, as during the remaining months I will be abroad and I will send you the lease agreement and a proof of rent payment, according to Art. 14.1 and following of the Call.
- I attach copy of the receipt of registration.

FINAL DECLARATION

- I understand that I must submit the request along with its attachments in a single email and exclusively through the mail channel listed on the website www.polimi.it/diritto-allo-studio > (*select: Away from home status recognition*) by the deadline established in the Call.
- I understand that any missing, incomplete, or non-compliant attached documentation will result in the denial of my request to change status.
- I understand that the outcome of the applications for the away from home status recognition submitted by October 9th 2026 will be announced exclusively through the publication of the final ranking on November 10th 2026⁴.

Signature _____

⁴ Regarding the requests for the away from home status recognition submitted by March 12th 2027, see Art. 14.2.